

Avalon East Division
By-Laws and Policy Handbook
Proposal for Changes

By-Laws:

1. Article II – OBJECTIVES

The objectives of the Association shall be as follows:

1. To deal with problems concerning the welfare of the group.
2. To endeavour to improve the financial status of teachers retired under the Teachers' Pension Acts.
3. To continue to provide social opportunities for the membership.

Change objective 1 to read: “Any issues noted should be forwarded to the Provincial Executive.”

2. Article V – FEES

- (a) As per provincial RTANL Financial Guidelines #1.
- (b) Fees shall be eighteen dollars (\$18.00) per annum to be deducted at the rate of seventy-five cents (\$0.75) per pay period or as forwarded directly to the Provincial Treasurer of RTANL. Fifty per cent (50%) of these fees shall be retained by the provincial RTANL. Of the remaining fifty per cent (50%), the RTANL shall distribute to the divisions, funds proportional to the number of paid-up members as submitted to the RTANL Treasurer by the provincial Department of Finance or paid by individual active and/or associate members.

Change objective (a) to read: “As of January 2019, Fees shall be twenty-four dollars (\$24.00) per annum to be deducted at the rate of one dollar (\$1.00) per day period or as forwarded directly to the Provincial Treasurer of RTANL.”

3. Article VII – OFFICERS AND THEIR DUTIES

The EXECUTIVE of the association shall consist of President, Vice-President, Immediate Past-President, Secretary, Treasurer and two (2) Members-at-Large.

Change two (2) Members-at-Large to read: “Four (4) Members-at-Large.”

- 4. SECRETARY DUTIES:** shall give notice of and keep a correct record of, all meetings of the Association and Executive; shall keep a correct and up-to-date record of names and addresses.

Change: Delete “shall keep a correct and up-to-date record of names and addresses.”

5. Article VIII – COMMITTEES AND THEIR DUTIES

There shall be the following standing committees: **Visitation, Social** and such other committees as the Association and/or the Executive may determine. Each convener shall have power to select his/her own committee members; each convener shall be an ex-officio member of the Executive.

**Change: “Each convener shall be an ex-officio member of the Executive” to:
“Each convener will be a Member-at-Large of the executive.”**

1. **Visitation Committee:** Shall meet at the call of the convenor and plan for the visiting of the sick. The convenor shall be responsible for any cards or other greetings taken or sent to a member. Funds for such expenditure shall be reimbursed by the Association to the convenor. The convenor shall report to the Association at each regular meeting.

Change: “under visiting the sick to include: **“where possible.”** Also **ADD: Bring condolences to families of deceased members, where possible.”**

2. **Social Committee:** Shall meet at the call of the convenor and plan for the social activities; shall be responsible for the annual banquet proceedings, and other such social activities that may take place throughout the year. The convenor shall report to the Executive at each executive meeting, and report to the Association when necessary to do so.

Change: “drop annual banquet proceedings” **to read: “shall be responsible for all social activities that may take place throughout the year.”**

6. Article IX – ELECTIONS

- a. **The Nominations Committee:** Shall be under the direction of the Immediate Past-President who shall enlist two other members; shall present for election a slate of officers and convenors of committees, for the ensuing year at the Annual Meeting of the Association.

Change: “ensuing year” **to read “for the ensuing term.”**

Delete: “and convenors of committees.”

7. Article XI – FISCAL YEAR

1. The Annual Meeting shall be in May or June of each year with the new Executive members to take office July 1st.
2. The fiscal year of Avalon East Division shall be from May 1st to April 30th of the next calendar year.

Change: “The annual Meeting shall be in May or June” **to read: “The annual Meeting shall be in June.”**

Policy Handbook

1. BY-LAWS

- a. The Division shall be governed by the By-Laws as adopted at a general meeting on September 22, 1998 and amended at a general meeting on Monday, January 30, 2006.

Change: “to read: **Announced at the Annual General Meeting held on June 5, 2019 and voted on in June, 2020.”**

2. COMMUNICATION

- a. Every effort will be made to keep members informed of the activities and business of the division through the distribution of its newsletter.

Change: To read: “through the distribution in the Newsletter/website/ email as of September 2019.”

- b. The division may honour requests for volunteers from non-profit organizations by placing an announcement in the newsletter.

Change: To read: "in the Newsletter/website/email as of September 2019."

- c. The division shall not place advertisements or requests in the newsletter from any "for profit" individual, group or company.

Change: To read: "in the Newsletter/website/email as of September 2019."

3. DONATIONS

- c. An annual donation of a minimum of \$200.00 is given to the Retired Teachers' Foundation in memory of deceased teachers.

Change: to read: "An annual base donation of \$2,000.00 is to be given to the Retired Teachers' Foundation." All funds raised at social events, after expenses, are also to be given to the Foundation."

5. INSIGNIA

- a. The new banner designed by Past-President Judith Peckham is to be displayed at all meetings of the division and at provincial BGM's.

Change: Add: "Until replaced by a new banner."

- b. The division logo (also designed by Judith) is used on official documents and correspondence.

Change: Add: "Until replaced by new logo."