

NLTA Special Recognition Award

Nomination Form

(Nominations must be received at NLTA Office by January 15)

PLEASE PRINT CLEARLY

The NLTA Special Recognition Award, instituted by Johnson Incorporated to recognize the 100th anniversary of the Newfoundland and Labrador Teachers' Association, will be presented annually to an active or life member of NLTA who, while a teacher in the province, made a major contribution to the cultural, social and/or the community life of Newfoundland and Labrador. The award will recognize contributions in the areas of the arts (music/literature/visual arts), community service and/or municipal politics. Consideration will be given to contributions towards and achievements in the areas of music, literature, visual arts, community involvement and leadership, service organizations, youth programs, church and church organizations, municipal politics, etc. Nominees may have demonstrated outstanding achievement in a particular field of endeavour or a variety of achievements in various fields.

The President of the Association shall announce the winner at least two weeks prior to Convention and, in a non-Convention year, at a convenient time following the Executive meeting at which the award recipient is approved. During a non-Convention year, the award recipient will be presented with the award at an occasion to be determined by the Provincial President. Award winners from both the non-Convention and Convention years will be invited to the Biennial General Meeting where their awards will be recognized and presented.

NOMINATIONS PROCEDURE

Nominations may come only from NLTA branches and must be approved at a general branch meeting. One or several nominations may be submitted by an NLTA branch. Any active or life member of the NLTA is eligible for nomination. **Nominations are to be submitted on the approved nomination form and must be typewritten.** Information to be submitted with the nomination will include:

1. Curriculum vitae.
2. Detail of nominee's existing projects participation, achievements, recognition, commendations, awards or honours.
3. A list of positions, offices, or appointments held by the nominee, including the dates of tenure.
4. An outline of the nominee's particular achievements and contributions in community service, social, and/or cultural endeavours.
5. Any other information or documentation supporting the nomination.
6. The names and address of three individuals who would be able to provide references concerning the nomination. These could be the names of officers or organizations in which the nominee is, or has been, an active member, community or church leaders, or any other person who is familiar with the nominee's achievements.

SELECTION COMMITTEE

The Selection Committee is the Membership Benefits and Services Committee. The functions of the selection committee include:

1. To examine the information presented on each nominee and to make recommendations based on a clear majority vote of the committee.
2. In addition to a study of the materials submitted by the branch, the committee may conduct interviews with nominees and/or the branch executive.
3. To make recommendations to Executive.

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NOMINEE: _____

NOMINATED BY: _____
(Name of branch)

GENERAL INFORMATION

Home Address:

Work Address:

Home Telephone: _____

Work Telephone: _____

E-Mail Address: _____

Number of Years Teaching: _____

COMMUNITY SERVICE

For each organization, indicate the position or positions held within that group and the relevant years. Then give a brief description of special projects or activities which were initiated or led by the nominee or to which the nominee has made an outstanding contribution. (Include other pages as necessary.)

OTHER CULTURAL OR SOCIAL ENDEAVOURS NOT COVERED UNDER THE PREVIOUS HEADING.
(Please give a brief description including the relevant years)

LIST AWARDS, COMMENDATIONS, HONOURS RECEIVED BY NOMINEE WITH A BRIEF INDICATION OF WHY THESE WERE RECEIVED.

INCLUDE HERE OTHER INFORMATION RELEVANT TO SUPPORTING THIS NOMINATION

REFERENCES (Include name and contact information)

1.

2.

3.

IF DOCUMENTS ARE INCLUDED WITH THIS NOMINATION, PLEASE LIST THEM

DECLARATION BY NOMINEE

I, _____, hereby declare that I have examined the
(print name of nominee)

information contained herein and do certify that it is true and accurate to the best of my knowledge.

(Signature of nominee)

(Date)

CERTIFICATION AND SIGNATURE OF BRANCH OFFICERS

We certify that _____ has been nominated for the Special Recognition Award at a general branch meeting of the _____ Branch held on _____ and that this nomination has been approved by the branch.

The mover and seconder of this nomination are: _____
and _____

(President)

(Date)

(Secretary)

(Date)

NB If either of the above is the nominee, please have another branch officer sign, indicating position held.

NOTE: DO NOT SEND ORIGINAL DOCUMENTS SINCE WE CANNOT GUARANTEE THEIR SAFE RETURN. DEADLINE FOR RECEIPT OF NOMINATION AT THE NLTA OFFICE IS JANUARY 15.

RETURN TO:
Executive Assistant, Governance
Newfoundland and Labrador Teachers' Association
3 Kenmount Road
St. John's, NL A1B 1W1
Telephone: 709-726-3223, Ext. 222 (Toll free 1-800-563-3599)
Fax: 709-726-4302 (Toll Free 1-877-711-6582)
Email: jrussell@nlta.nl.ca

(Inquiries/questions regarding this award should be directed to the Executive Assistant, Governance)

FOR OFFICE USE: Date received at NLTA Office: _____