

The Allan Bishop Award

Nomination Form

PLEASE PRINT CLEARLY

(Nominations must be received at NLTA Office by January 15th)

This award was established to recognize outstanding service to NLTA at the provincial level. A maximum of one award may be presented each year and awards are open to any active or life member of the Association except that current members of the Provincial Executive are ineligible and a provincial Past-President of the Association is ineligible within three years of his/her presidency. A gift and plaque will be presented to the recipient. The President of the Association shall announce the winner at least two weeks prior to Convention and, in a non-Convention year, at a convenient time following the Executive meeting at which the award recipient is approved. During a non-Convention year, the award recipient will be presented with the award at an occasion to be determined by the Provincial President. Award winners from both the non-Convention and Convention years will be invited to the Biennial General Meeting where their awards will be recognized and presented.

NOMINATIONS PROCEDURE

Nominations must come from branches, special interest councils or Joint Council and must be made on this form. The nomination form must be typewritten.

Criteria to be submitted with nominations shall include:

- Offices held at the provincial level of NLTA (please give dates);
- Other NLTA positions/appointments and offices held (please give dates);
- Project or activities initiated or led by nominee (please give dates);
- Other information considered pertinent;
- The names and addresses of two individuals who would be able to provide references concerning the nomination. These could be the names of current or former officers of the branch or a branch member who is familiar with the nominee's achievements

All nominations must be received at NLTA Office by **January 15**. Nominations received after that date will not be considered.

SELECTION COMMITTEE

The Selection Committee is the Membership Benefits and Services Committee. The functions of the selection committee include:

1. To examine the information presented on each nominee and to make recommendations to Provincial Executive based on a clear majority vote of the committee.
2. In addition to a study of the materials submitted by the branch, the committee may conduct interviews with nominees and/or the branch executive.

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NOMINEE: _____

NOMINATED BY: _____

(Name of branch or council)

This nomination will be processed in accordance with current NLTA policy as stated on Page 1 of this form.

GENERAL INFORMATION

Home Address:

Work Address:

Home Telephone: _____

Work Telephone: _____

E-Mail Address: _____

Number of Years Teaching: _____

OFFICES HELD AT THE PROVINCIAL LEVEL OF NLTA

Using the appropriate sections below, list, on a yearly basis, NLTA offices at the provincial level that have been held by the nominee. This should include Provincial Executive, committees chaired by the nominee, special interest council executives (provincial), provincial committee membership, and other positions held. If the nominee is a past provincial president of NLTA, that fact will be included under subsection E., but it is not necessary to include for that person the committees chaired or other positions held during the term of presidency.

A. Provincial Executive of NLTA (Give dates when on Executive)

B. Provincial NLTA Executive Committee Membership (Please include years served and details of activities involved) (indicate by * the year(s) when you chaired any of these committees)

DECLARATION BY NOMINEE

I, _____, hereby declare that I have examined the information contained herein and do certify that it is true and accurate to the best of my knowledge.

(Signature of nominee)

(Date)

CERTIFICATION AND SIGNATURE OF BRANCH/COUNCIL/JOINT COUNCIL OFFICERS

We certify that _____ has been nominated for an Allan Bishop Award at a general branch/council/Joint Council meeting held on _____ and that this nomination has been approved by the _____ branch/council/Joint Council.

The mover and seconder of this nomination are: _____ and _____

(President)

(Date)

(Secretary)

(Date)

NB If either of the above is the nominee, please have another branch/council officer sign, indicating position held.

NOTE: DO NOT SEND ORIGINAL DOCUMENTS SINCE WE CANNOT GUARANTEE THEIR SAFE RETURN.

RETURN TO:

Executive Assistant, Governance
Newfoundland and Labrador Teachers' Association
3 Kenmount Road
St. John's, NL A1B 1W1
Telephone: 709-726-3223, Ext. 222 (Toll free 1-800-563-3599)
Fax: 709-726-4302 (Toll Free 1-877-711-6582)
E-Mail: jrussell@nlta.nl.ca

(Inquiries/questions regarding this award should be directed to the Executive Assistant, Governance)

FOR OFFICE USE: Date received at NLTA Office: _____