

NLTA Retirement Scrolls/Pins Order Form

Branch: _____

Ordered by: _____

Title/Position: _____ Phone: _____ Email: _____

Date of Retirement Banquet: _____ # Scrolls/Pins Required: _____

NAMES FOR SCROLLS:

(Please ensure that prior to ordering you obtain from the retiree the full name he/she wishes to have placed on the scroll and the correct spelling of that name.)

Name	Years of Service (over or under 20 years)*	Retirement Date/ Date on Scroll
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Teachers retiring with over 20 years of teaching service receive Life Membership in the NLTA.

FOR OFFICE USE ONLY:

Request received: _____

Scroll ordered: _____

Pin ordered: _____

Life member letter (if applicable): _____

Life member card (if applicable): _____

Sent to branch: _____